Recruitment of Hourly-paid Project Assistant in the Centre of Development and Resources for Students (6 posts)  
(Application Deadline: 27 January 2021)

Dear Students,

Applications are invited from current full-time students who are interested in contributing to the well-being of fellow students including but not limited to personal growth, career planning, physical fitness and sustainable healthy lifestyles.

Requirements:

Applicants should be enthusiastic to engage in thought provoking discussion, enjoy working in teams, capable to communicate efficiently and possess good problem-solving skills. They should be highly independent with strong sense of responsibility and positive attitude. Experience in providing feedback on social media/digital platforms is preferred. Successful candidates will be engaged in a student advisory group for projects on the enhancement of student support services.

Job Responsibilities:

A. To attend project meetings and provide feedback from students’ perspective  
B. To assist in organising activities  
C. To assist in the development and production of programme materials and electronic systems  
D. To promote programmes to the target service users

Honorarium at a maximum of $3,000 (calculated at the rate of $75 per hour) will be paid for an expected commitment of 40 work hours from February to May 2021.

Interested students should apply online at http://wp.cedars.hku.hk/form/projectassistant with an up-to-date C.V. and a self-introduction on or before 27 January 2021 (Wed). Shortlisted candidates will be invited to attend an interview in end January to early February 2021. Enquiries can be sent to student-hosts@cedars.hku.hk.

Best regards,
Centre of Development and Resources for Students