

The Centre of Development and Resources for Students (CEDARS) has been organising Non-Academic Induction Programme every year since 2008 to orientate new students to the new learning and teaching mode and the campus environment of the University. Programmes conducted have been in multiple forms of learning to provide opportunities for cross disciplinary and cultural collaboration, engagement with local community and development of social responsibilities. These programmes, ranging from self-guided resources to mass programmes, are further strengthened and enriched by working with various collaborators, including faculties, staff members, alumni, student leaders, parents and community partners.

Currently, we are looking for a group of motivated student hosts who have strong interest in contributing to the success of First Year Experience to join us to make the exciting Induction Programme happen.

Posting Title : Student Hosts (CEDARS Induction)
Closing Date : 9th July 2017 **(Deadline extended to 16th July 2017)**
Duration : Post A: 10th and/or 11th August 2017
Post B : during 21st August to 2nd September 2017
Post C: 26th and/or 27th August 2017

Post A - Student Hosts for HKU Registration Days

- (i) Responsibilities:
To represent HKU in welcoming new students by facilitating onsite activities and providing logistics support for CEDARS Registration Counter in the Registration Days.
- (ii) Requirements:
HKU current students; responsible and proactive in helping others; friendly and cheerful; a good command of spoken Cantonese and English; approachable; good team players with commendable communication and interpersonal skills; able to work outdoors (for some positions); available for at least 5 hours from 9:30am to 7:30pm on 10th and/or 11th August 2017.
- (iii) Meal and Travel Allowance:
\$100 for every five hours of duty + points for CEDARS Reward Scheme (<http://www.cedars.hku.hk/crss/index.php>) + free Induction T-Shirt

Post B - Student Hosts for Weeks of Welcome (WoW) for new non-local students

(i) **Responsibilities:**

To lead orientation tours and fun programmes within and outside the campus (hiking, yum cha, tour to museum, dumpling or dessert making etc.); to mix and mingle with new non-local students and answer their questions. Each tour or programme may last about 3 to 4 hours.

(ii) **Requirements:**

HKU current students or fresh graduates; a good command of spoken and written English and/or Chinese (Cantonese and Putonghua); good communication and interpersonal skills; familiar with the campus environment, the communities and the historical sites near HKU; active, creative, sociable, friendly and have overseas experience and/or experience in working with people from diverse cultural background. Be able to work in weekends and late evenings sometimes. Experience as Master of Ceremony, Weeks of Welcome (WoW) Tour Guides, Green Gown Guides, buddy mentors and CEDARS Student Induction Instructors; Skills in making Chinese dumplings, tangyuan or desserts; Skills in simple Chinese paper cutting 中國剪紙.

(iii) **Honorarium:**

\$200 per session or tour

Post C - Student Hosts for Peer Connect and High Table

(i) **Responsibilities:**

To help with the registration desk; to assist in setting up of the venues; to assist as ushers; and to provide various logistics support

(ii) **Requirements:**

HKU current students or fresh graduates; a good command of spoken and written English and/or Chinese (Cantonese and Putonghua); good communication and interpersonal skills.

(iii) **Meal and Travel Allowance:**

\$100 for every five hours of duty + points for CEDARS Reward Scheme (<http://www.cedars.hku.hk/crss/index.php>)

Interested candidates can apply by registering at http://wp.cedars.hku.hk/form/student_hosts.

Shortlisted candidates may be invited for an interview in mid July. Candidates who are not contacted within 5 weeks after the closing date may consider their application unsuccessful.