

## Title: Recruitment of Student Hosts for ENGLISH-TO-GO Programme



Dear Student,

The Centre of Development and Resources for Students (CEDARS) is going to organise an ENGLISH-TO-GO Language Enrichment Camp for senior primary school children in **November 2021** with the aims to promote English learning in an interesting and fun way to children from disadvantaged backgrounds. We are looking for a group of motivated student hosts to help us make this meaningful community programme a success.

### **Post A – Event Assistant**

- (i) **Responsibilities:**  
To assist in the venue set-up, crowd control, usher, preparation of materials, registration desk, provide support to on-site logistics.
- (ii) **Requirements:**  
HKU current students; responsible and proactive in helping others; friendly and cheerful; good team players with commendable communication and interpersonal skills; able to work outdoors (for some roles).
- (iii) **Tentative Schedule:**  
Fridays and/or Saturdays in November 2021.

### **Post B – Masters of Ceremony**

- (i) **Responsibilities:**  
To be the MCs to facilitate smooth running of the camp.
- (ii) **Requirements:**  
HKU current students with excellent command of spoken and written English and Chinese (Cantonese), confident, presentable, organised, detail-minded and have good communication skills; have MC experience in large-scale events are preferred.
- (iv) **Tentative Schedule:**
  - a. At least two full days: 6 November, 13 November, 20 November, 27 November, 2021, (Sat); and
  - b. Other dates as agreed for rehearsals

### **Post C – Student Photographer**

- (i) **Responsibilities:**  
Capture the highlights of the camp with your camera and help editing the photos for publicity.
- (ii) **Requirements:**  
HKU current students who are passionate in photography; have relevant photo editing skills (such as photoshop); have own DSLR cameras for use; able to work outdoors; possess photo-taking experience in large-scale events are preferred.
- (v) **Tentative Schedule:**  
At least two full days on 6 November, 13 November, 20 November, or 27 November, 2021 (Sat).

### **Post D – Student Videographer**

- (iii) **Responsibilities:**  
Capture the highlights of the camp and create a viral video for publicity.
- (iv) **Requirements:**  
HKU current students who are passionate in video shooting and production; have relevant video production and editing skills; able to work outdoors; possess video-taking experience in large-scale events and have own video cameras for use are preferred (or provided by CEDARS).
- (vi) **Tentative Schedule:**
  - a. At least two full days on 6 November, 13 November, 20 November, or 27 November, 2021 (Sat), and
  - b. Other days as agreed for video editing

**Benefits and Rewards:** Upon satisfactory performance and attendance, student hosts will be entitled to:

- a. **Posts A & B:** Honorarium of \$250 per one full day of duty and \$100 per one morning/afternoon;  
**Posts C & D:** Honorarium on a project basis; and
- b. [CEDARS reward points](#)

**Application Deadline: 24 September, 2021 (Fri)**

**Application Method:** Interested students are welcome to apply via the online application form at: <http://wp.cedars.hku.hk/form/ETG-studenthosts>. Shortlisted candidates may be invited for interviews in late September / early October. Applicants who are not contacted within 3 weeks after the deadline may consider their application unsuccessful.

**Important dates:**

**All selected student hosts must attend the following:**

**1. Briefing Session (Zoom or face-to-face):**

- a. 28 September 2021 (Tue), 12:30 p.m. – 1:30 p.m. OR
- b. 30 September 2021 (Thu), 12:30 p.m. – 1:30 p.m.

**2. Two training workshops (face-to-face) at HKU on the use and application of English on 12 October and/or 15 October 2021 (during Reading Week).**

If you have any enquiries, please feel free to contact Mr Samson Wong (email: [ysswong@hku.hk](mailto:ysswong@hku.hk)).

Best regards,  
CEDARS – Campus Life