1. Student registration for SEN support should be supported by an up-to-date and valid assessment report issued by qualified professionals such as physician, psychiatrist, clinical psychologist, educational psychologist, physiotherapist, or occupational therapist.

2. The assessment report should:
   - provide a diagnostic statement stating the student’s disability
   - describe the methodology and test instruments used to diagnose the condition
   - assess the impact of disability on the student’s academic functioning in university context such as reading, writing, listening, cognitive processing, concentration, social interaction, and etc.
   - provide recommendation(s) for special academic adjustment / accommodation and/or other support service that is/are supported by a clear rationale and by the data/evidence provided in the report
   - include the name, signature, professional qualifications, and title of the assessor, the date of assessment, and contact information

3. If you have received any support service and/or academic adjustment/accommodation from previous school/home university/public examination body, please provide relevant documentary proof. The documentation should contain information on:
   - details of service and/or adjustment/accommodation (including types and duration) you have received in the past
   - name, signature, title, date, and contact information of the service provider

*Updated in August 2014*